

CHINESE AMERICAN MEDICAL ASSOCIATION OF SOUTHERN CALIFORNIA
625 West College Street, Suite 209, Los Angeles, CA 90012

Tel: (213) 572-0631 ♦ Fax: (213) 572-0635 ♦ E-Mail: camasc@foundationpamc.org

17TH CONFERENCE ON HEALTH CARE OF THE CHINESE IN NORTH AMERICA
“Preventive Care: Opportunities and Challenges”

Call for Abstracts/Presenter Terms and Conditions
Due Thursday, August 28, 2014

The **Seventeenth Conference on the Health Care of the Chinese in North America** on Saturday-Sunday, October 11-12, 2014, is inviting professionals and individuals who have original research findings relevant to the health and health problems of the North American Chinese population to submit abstracts for presentation at the Conference. The Conference objectives are:

- For physicians, basic scientists and other health professionals to meet and discuss common and related health problems of Chinese in North America
- To establish a database of the incidence of disease patterns among Chinese in North America
- To establish comparative data on health problems of Chinese in North America related to cultural assimilation
- To encourage clinical and/or basic research in health problems affecting Chinese in North America
- To publish proceedings of the Conference as a means of expanding access to resources on these health problems.

General Instructions

An **Abstract** is a brief summary (approximately **250 words**, not including authors and titles) of the specific ideas or concepts to be presented and a statement of their relevance to practice or research. Only one abstract per presenting author may be submitted. The following two types of abstracts may be presented:

- **An original research abstract** includes a brief statement of aims, description of the research methodology, that includes design, subject characteristics, and procedures; the major findings; and the conclusions or implications on clinical and/or medical practice
- **A project or program report abstract** contains information about the need or purpose for such a program, project, or tool development; the theory or previous research upon which it is a program or tool; the characteristics of the subjects or target audience involved; and the type of evaluation or proposed use of the tool or instrument developed. Additional materials may include reviews and critiques of the current literature, state-of-the science discussions, and discussions on clinical controversies.

Presentations that constitute as a promotion or an advertisement will be prohibited. This specifically includes the pervasive or inappropriate use of logos. No materials are to be sold during the presentation or at the conference.

Types of Presentations

Presenting author will note his/her preference for presentation type. The Scientific Program Planning Committee will make the final decision on assigning the type of presentation for each abstract.

- **Oral Session** Each presenter will be allotted 10 minutes for his or her presentation; and the session will close with a 5 minute group question-and-answer period. Presenters are required to remain in the room throughout their assigned session
- **Poster Session** Presentations will be located in a poster presentation area. Author(s)/presenter(s) who are selected will be notified of the details. A table will be available upon request. Presenters are required to be present at specified times to discuss their posters

Size Limitations:

No larger than 46 inches high and 96 inches wide. This is the size of the poster board. Do **NOT** exceed the size of the poster board.

Suggestions for Formatting Your Poster:

- Place heading in large-sized type at the top of the board
- List the title and all authors
- All material should be **readable from distances of at least three feet or more**
- You are strongly encouraged to **use a font type that is at least 3/8" high (22 pt. minimum)**
- Use **bold type** to ensure legibility
- Make all prints very dark (preferably block style) on a very light (preferably white) background
- **Use letters, arrows, numbers**, or other devices to show those who will be viewing your poster the preferred sequence in which your poster should be reviewed
- Charts, drawings, and illustrations should be similar to those you would use in making power point slides
- If photographs are used, have them processed with a matte or dull finish

Rules of Submission

1. Complete and submit the Abstract Submission Form and the Abstract Presenter Information Form on or before **Thursday, August 28, 2014** through the following means:
 - Email: camasc@foundationpamc.org
 - Mail: Abstracts, CAMASC-FCMS, 625 West College Street, Suite 209, Los Angeles, CA 90012. If the forms are submitted via fax or email, a hard copy with an original signature must follow via mail.
2. Students submitting abstracts must include a letter from their faculty adviser approving the abstract for consideration.
3. Submissions are limited to one abstract per presenting author. Abstracts should be innovative, and, if possible, preferably original materials which have not been previously published or presented before the 2014 Medical Conference and Exhibit Sessions on **Saturday-Sunday, October 11-12, 2014**. Research and/or conclusions must be complete and cannot be in progress. If accepted, the original Abstract Form will be published as camera-ready artwork in the 2014 Conference Program Booklet and/or 2014 Conference Proceedings.

If selected, the principal author must agree to CAMASC's Copyright Release Agreement and Rights to Publish

Copyright Release Agreement and Rights to Publish

Abstract author(s)/presenter(s) releases any previous copyrights of materials to be presented at the 17th Conference on Health Care of the Chinese in North America, which includes works from the presentation, handouts, abstracts, and other documents related to the author's presentation. Author(s)/Presenter(s) also acknowledges and grants CAMASC the unrestricted rights to:

- Publish Author(s)'s / Presenter(s)'s name, photograph/image and presentation materials in the Conference proceedings and brochures and on the CAMASC and FCMS websites for promotional purposes
- Record, videotape, photograph, and publish the presentation materials as enduring materials for educational purposes
- Produce and distribute presentation materials on CD-ROMs, DVDs, and/or flash drive for educational, noncommercial, and not-for-profit purposes

Author(s)/Presenter(s) waives and releases CAMASC from any claims associated with the presentation materials and any recordings, videotapes and photographs/images taken.

We recognize and appreciate the significant contributions of our faculty, and we support your ability to present at other educational events and to publish your original research. For these reasons, CAMASC agrees that by obtaining copyright to any recording of your 2014 Medical Conference presentation(s) and a license to related materials, it does not obtain ownership of the copyright in the slides (including those submitted in advance and those presented), posters, handouts, visual aids, images, charts, and other written materials that you submit, use or present in connection with the 2014 Medical Conference (individually and collectively, your "Materials").

Abstract Deadline and Acceptance Procedures

All abstracts must be received on or before **Thursday, August 28, 2014** and will be reviewed and selected by the Scientific Program Planning Committee. Abstracts are reviewed according to the following criteria:

- relevance of abstract to current clinical practice and/or goals of conference
- adequacy of design, methods, instruments, data, and information presented
- congruency of results with objectives
- degree to which conclusions are supported by the given results
- compliance with rules for submission and instructions

Notification of Receipt and Acceptance

1. The Scientific Program Planning Committee will e-mail notifications to all presenting authors that the abstract has been received.
2. Only presenting authors will receive an email notification on the status of their abstract. No telephone calls regarding abstract status will be accepted. Notification of abstract status will be issued by **Thursday, September 11, 2014.**

Abstract Presenter Responsibilities

1. If your abstract is selected, one presenting author or designee must register and attend the Conference in order to have it published in the 2014 Conference Program Booklet and/or 2014 Conference Proceedings. Attendance must be in person and not via alternative participation options.
2. All abstract presenters are responsible for expenses incurred for the session, including audiovisual development, handouts, shipping, and personal expenses. All presenting authors and designees who attend the Conference are responsible for making their own travel arrangements and paying the cost of travel and lodging. Please see www.camasc.org for hotel reservation information.

Publications

Abstracts accepted for oral or poster presentation will only be published in the Conference Program Booklet and/or in the Proceedings of the Seventeenth Conference on Health Care of the Chinese in North America. All abstracts must be submitted on the original Abstract Form to be considered. The Scientific Program Planning Committee reserves the right to publish selected materials.

Terms and Conditions are subject to change with notice.

17TH CONFERENCE ON HEALTH CARE OF THE CHINESE IN NORTH AMERICA

ABSTRACT SUBMISSION FORM

All abstracts must be typed on this original form, remain within the black border, and be postmarked on or before **Thursday, September 11, 2014**. Please complete all areas of the form, referring to the abstract example, and the “Abstract Preparation Instructions” section.

FONT REQUIREMENTS: No smaller than 12 pt., Times New Roman or Arial

Please select the abstract details below, referring to the accompanying pages for general instructions.

ABSTRACT TYPE

Original Research

Project/Program Report

PRESENTATION TYPE

Oral Presentation

If you are not selected for oral presentation, are you willing to present the abstract as a poster presentation? Yes No

Poster Presentation

Abstract #: _____

Section # _____